English II Course Description and Grading Policy

Mrs. Christine Bowe

W202

**English II text**: *McDougal Littell Literature* (blue cover)*;* Online edition [www.classzone.com](http://www.classzone.com) (activation code: 4445780-260); other texts as assigned

**Student Material:** one 3-Ring binder with loose leaf paper; one spiral bound notebook; blue or black ink pens, #2 pencils, highlighter, William Penn Planner, Common Sense

**Student grades will be based upon points. Assignments will be placed into specific categories. Some assignments will be worth more than others depending on the skill and content assessed. Some assignments will be checked for completion and will be periodically compiled into one classwork or homework grade.**

* Major Compositions (using the writing process), Projects, or Tests will be worth from 50 points to 100 points
* Class assignments and quizzes will be worth from 10 points to 50 points
* Homework assignments will be worth from 10 points to 50 points.

Assignments must be completed with complete sentences and in grammatically correct English. Responses are assessed on how well they demonstrate the assigned skill.

Copied or plagiarized work will be addressed on a case by case basis; however the most likely outcome will be a zero on the assignment contingent on all students involved meeting with me before school to complete an alternative assignment as well as the plagiarism reflection assignment. Failure to do so will result in a zero for the copied or plagiarized assignment for all involved as well as a administrative referral.

Group work will always be clearly defined to eliminate confusion between what is an individual assignment and what is a group assignment.

**In Home Access, if there is a zero recorded for an assignment, that zero means the student did not submit the assignment or the work has been copied or plagiarized. I will write a note in Home Access if it is a case of copied work or plagiarism. If the space is blank, it means that I am currently grading the assignment, and the student DID submit the assignment.**

**Attendance:** Students are required to attend every class session. If you are absent, you must submit the required excuse note per Colonial School District policy. I do not have the authority to excuse absences. **You must obtain** your make up assignments before the start of class, after the end of class or during a teacher approved time during class. You may also come before or after school to obtain your make up assignments. All class presentations and most handouts will be on <http://wpboweela.weebly.com>

 **You are responsible** for getting your missed work and for scheduling time to make up alternative assignments or alternative tests when needed. Do not interrupt class instruction because you have missed class. It is recommended that you do not wait until the next class session to get your make up work, but that you come to the room the next morning you are in school.

**Extra Credit** will be offered to the entire class for enrichment purposes. There are no individual extra credit assignments.

**Late Work:** Students who do not complete an assignment when it is due must complete the explanation handout and submit it. You are still required to complete the missing assignment. Late penalties will be applied beginning the second calendar day of non-submission. Do not submit late work at the end of the marking period and expect to receive a grade for it.

**Class participation/preparation**: Students must come to class prepared and ready to learn. Oral communication and listening skills are essential to master in order for students to be college and career ready. Students who are off-task, inattentive, or disruptive will be given additional assignments, the goals of which are to help them master oral communication and listening skills. Students must come with texts, binder, notebook, and completed assignments in order to be successful.

**Class Notebook:** Students are to have a three ring binder for class. They are to have four dividers with each section labeled. The divisions are as follows: Work in Progress, Writing Assignments, Graded Assignments, Warm-ups/Exit Slips.

**Code of Conduct**: The Colonial School District Code of Conduct is in force throughout the building and in this classroom. Students are expected to:

1. Be on time to class.
2. Leave the drama, the gossip, and the weekend out in the hallway.
3. Be in class. Passes are for emergency use only. Ask during an appropriate time.
4. Be attentive in class.
5. Be respectful to each other, the teacher, the classroom, and the course materials.

**Tutoring**: I offer tutoring/assessment make-ups Monday-Thursday from 6:30 AM until 7:15 AM. After school tutoring is limited until 3 PM on Tuesdays or Thursdays. Students must schedule time with me at least one day ahead of time to confirm that I am available.

**Home and Family Roles**

The success of our William Penn students lies with the combined effort of home and school. Students have specific environments at school that are meant to help them succeed. A similar environment is essential at home. To help your student succeed, please set aside a quiet, TV/radio free area with good lighting. Limit computer time that is not related to school work.

Monitor your student’s assignment completion every night. If he or she says that nothing happened in class that day, keep asking questions. Something happened and it should have been learning. If he or she really thinks that nothing happened, he or she might be having a problem in class. You are the first step in helping to identify where your student needs help.

Communicate concerns when they occur. Our job is to help your student succeed to his or her highest potential. We need your help and your student’s willingness to take responsibility for his or her learning and actions to be a success. We can be an excellent team if we work towards the same goal – mastering the skills that your student will need to be college or career ready. Encourage your student to participate in class and to be curious!

**Please Sign and Return:**

We have read the Eng. II Course Description and Grading Policy and understand that we must communicate questions as they arise. Weekly contacts are encouraged. We have discussed the grading policies and understand how grades are earned in this course. We have discussed the goals the student has set for achieving in writing and oral communication, reading both literature and informational texts, and researching information.

Parent or Guardian Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_

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Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

 (print)

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Best time to contact parent between 7 AM and 3 PM: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Best method to contact parent during these hours: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address for parent: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address for student: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Parent or Guardian’s goal for student to achieve this year (besides getting a great grade!):**